

STATEMENT OF ACCOUNTABILITY

CLEANER

ENVIRONMENTAL SERVICES

TEAM	Support Services
POSITION TITLE	Cleaner – Environmental Services
REPORTS TO	Supervisor – Environmental Services

OUR TEAM ACCOUNTABILITY

As a member of Environmental Services, this role has shared accountability for:

- **Engaging** the Environmental Services team, at the Canterbury District Health Board, to build trust, common understanding and ownership.
- **Growing** the understanding and engagement of your team with the vision and goals for the Canterbury health system.
- **Ensuring** clarity of purpose through developing clear direction, planning, alignment and priority with the Canterbury Health System Strategy
- **Leading** your team, making sure all team members know their roles, accountabilities and responsibilities.
- **Building** the service capability to make it happen and the process capability to do it effectively and efficiently.
- **Communicating**, in order that within the team, and the wider Canterbury DHB, everyone remains aligned with and informed about our plans, priority and progress.

These accountabilities will be exercised in support of a drive to a perfect service delivery through quality development, training and delivery.

MY ROLE RESPONSIBILITY

The Cleaner of Environmental Services is responsible for cleaning Wards and Departments, ensuring that infection Control standards are maintained and supporting the business to achieve its goals.

Specifically the role is responsible for:

- Effective service delivery
- Daily schedules and task lists are followed to meet specifications and timeframes
- Ensure all Cleaning techniques follow the specifications in the Cleaning Manual
- Isolation cleans and other specialised services are provided to adhere to policies and procedures
- Matching service requirements to clinical needs
- All equipment is maintained and operated in accordance with specifications of both manufacturers and Cleaning Services
- Correct Chemicals are used and dilutions are accurate and used efficiently
- Attendance at relevant courses and programmes as approved by the Manager

MY CAPABILITY

To be effective and succeed in this role it is expected the person will have the following proven capabilities:

- Knowledge of up to date cleaning techniques and familiar with the use of commercial cleaning equipment
- minimum of 1 years' experience of working in Cleaning Services in a large multi-site organisation
- Experience in a service environment

MY EXPERIENCE

- Cleaning experience within the Health industry
- Excellent communication and staff relationships and to be able to function well and contribute within a team environment
- Good time management skills
- Knowledge of up to date cleaning techniques.

QUALIFICATIONS

- Approved NZQA Cleaning Qualifications

MY RELATIONSHIPS TO NURTURE

Internal

- Assistant Manager and Manager – Environmental Services
- Cleaners, Supervisors and Department Admin Team
- Operational Service Managers
- Charge Nurse Managers
- Infection Control CNS

External

- Patients and visitors to CDHB sites
- Training providers

MY WELLBEING, HEALTH AND SAFETY

Care starts here

Our people are the most important thing at Canterbury DHB. Ensuring we all come home healthy and safe each day is up to all of us. Safety starts with you:

- **Look:** It's everyone's responsibly to be on the lookout for risks.
- **Make the right choice:** If you see a risk, either fix it yourself if that's the right thing to do, or speak up so someone else can. If you're not sure what to do look at the relevant policy and procedure.

Through working together, we can look after ourselves and those around us.